

State of Idaho
DEPARTMENT OF INSURANCE

700 West State Street, 3rd Floor
P.O. Box 83720
Boise, Idaho 83720-0043
Phone (208)334-4250
FAX # (208)334-4398

ADD A DESIGNATED RESPONSIBLE LICENSED PRODUCER

Open this form in Adobe Acrobat if you would like to use the digital signature and submit button.

Business Entities that hold a Producer license are required to have a Designated Responsible Licensed Producer (DRLP) per Idaho statute §41-1007 for each line of authority carried. This can be accomplished via one or multiple individuals that collectively cover all lines of authority.

Instructions:

1. Open this form in Adobe Acrobat to use the digital signature and submit button
2. Enter the information in the fields provided.
3. This request must be signed by an officer of the agency/firm. Digital signatures are accepted.
4. Click on SUBMIT below when complete or email the form to agent@doi.idaho.gov

Note: DRLP registrations cannot be backdated more than 15 days from the date the DOI receives the request. They also cannot be backdated prior to license issue/active date.

Notice is hereby given that the individual below is authorized to act as a designated responsible licensed producer for our agency license.

| | | |
|--------------|------------------------------|----------------------|
| Agency _____ | Idaho License # or NPN _____ | Effective Date _____ |
|--------------|------------------------------|----------------------|

Name of Producer: _____, National Producer Number: _____

Signature of Authorized Individual

Printed Name/Title

In case we have questions, please provide a contact name, email, and phone below:

Contact name : _____ Phone: _____

Email address:

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