

How to Apply for a Bail Agency License

Note: Non-resident Bail Agencies must have the equivalent license and lines of authority they are applying for in Idaho in their home state.

Step 1: Register the agency with the [Idaho Secretary of State](https://sos.idaho.gov) at sos.idaho.gov

Note: Non-resident (foreign) entities must use the Director of The Department of Insurance (Dean Cameron) as their service of process when registering the business entity.

Please contact the Idaho Secretary of State if you have questions about this step.

Step 2: Have at least one designated responsible licensed producer (DRLP) lined for the agency .

A Designated Responsible Licensed Producer is an individual responsible for the agency 's compliance with the insurance laws and rules of this state.

Step 3: Obtain an [Appointment](#) to a Surety company.

Step 4: Acquire a bond in the amount of \$15,000. The bond must be on the DOI's [bond form](#).

Step 5: Go to [NIPR.com](https://nipr.com) and submit a new license application.



Step 6: Mail the original bond to:

Idaho Department of Insurance
700 W State Street, 3rd Floor
PO Box 83720
Boise ID 83720-0043

Step 7: E-mail the following to agent@doi.idaho.gov with the subject line. "Application Documents"

- Proof of registration with the Idaho Secretary of State
- The [Appointment](#) to a Surety company.