# Apply for a Non-Resident Bail Agent License

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| **Step 1** | Hold a Bail Agent license in your home state. |
| **Step 2** | Obtain a surety bond in the amount of $15,000. Complete and submit the Department's bond form: https://doi.idaho.gov/bond-bail/ |
| **Step 3** | Obtain an appointment with a Surety company. Complete and submit the Department's Appointment of Authority form: https://doi.idaho.gov/add-appointment-company/ |
| **Step 4** | Go to NIPR: https://nipr.com |
| **Step 5** | Click the orange "**Start now**" button. |
| **Step 6** | Click "**Individual**" and enter your identifying information. |
| **Step 7** | On the left side of the screen, click on "**Start Application**." |
| **Step 8** | Select "**Other Licensing**," then click "**Next**." |
| **Step 9** | Select "**Initial**," then click "**Next**." |
| **Step 10** | Select "**Non-Resident**," then click "**Next**." |
| **Step 11** | Select "**Idaho**," then click "**Next**." |
| **Step 12** | Select "**Bail Bond Agent,**" then click "**Next**." |
| **Step 13** | Review the information, then click "**Next**." |
| **Step 14** | Verify your information and click "**Next**" when finished. |
| **Step 15** | Read the attestation carefully. If you agree to the attestation, click "**I accept**," then click "**Next**." |
| **Step 16** | Enter where you want the receipt sent, then click "**Next**." |
| **Step 17** | Review the information, if correct, click "**Submit**." **ALL FEES ARE NON-REFUNDABLE** |
| **Step 18** | Complete the payment screens. |
| **Step 19** | Email the following documents to agent@doi.idaho.gov with the subject line "*Application documents for [YOUR NAME]*." |
| **Step 20** | Mail the **original, physical** bond to: Idaho Department of Insurance 700 W State Street, 3rd Floor Boise ID 83720-0043 |

**This process may change without notice.**
**ALL FEES ARE NON-REFUNDABLE**