

How to Apply for a Public Adjuster Business Entity License

Note: Non-resident Public Adjuster Business Entities must have the equivalent license and lines of authority they are applying for in Idaho in their home state.

Step 1: Register the Public Adjuster Business Entity with the [Idaho Secretary of State](https://sos.idaho.gov) at sos.idaho.gov

Note: Non-resident (foreign) entities must use the Director of The Department of Insurance (Dean Cameron) as their service of process when registering the business entity.

Please contact the Idaho Secretary of State if you have questions about this step.

Step 2: Acquire a bond in the amount of \$20,000. The bond must be on the DOI's [bond form](#).

Step 3: Go to [NIPR.com](https://nipr.com) and submit a new license application.



Step 4: Mail the original bond to:

Idaho Department of Insurance
700 W State Street, 3rd Floor
PO Box 83720
Boise ID 83720-0043

Step 5: E-mail the proof of registration with the Idaho Secretary of State to agent@doi.idaho.gov with the subject line. "Proof of Registration with the Idaho Secretary of State"