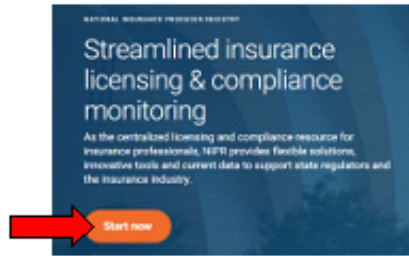


HOW TO CHANGE AN ADDRESS

Non-Residents: Please change your address in your home state prior to changing in in Idaho

Step 1. Go to NIPR.com.

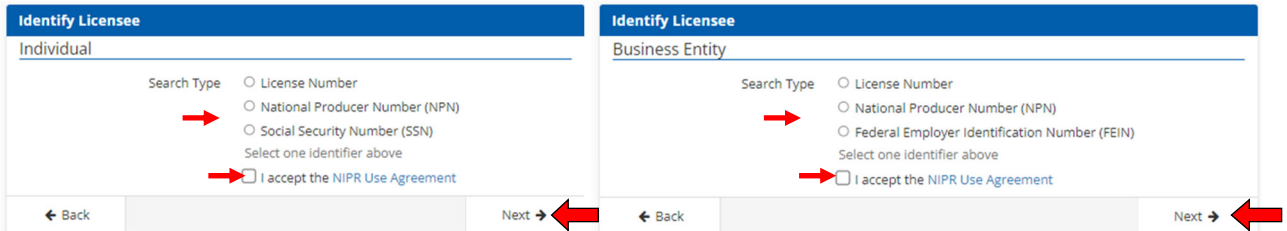
Step 2. Click "Start Now".



Step 3. Select if you are changing the information on an Individual or Business license.



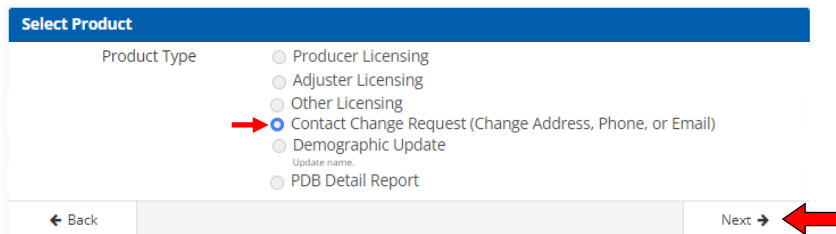
Step 4. Enter the identifying information, click "I accept the NIPR Use Agreement", then click "Next".



Step 5. Click "Start".



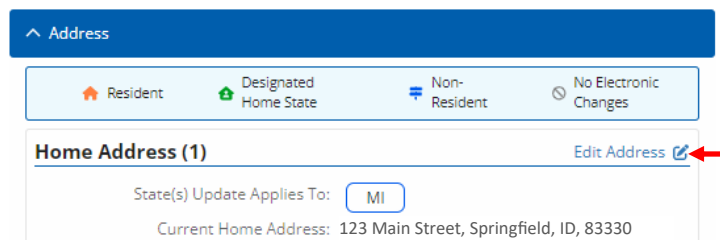
Step 6. Select "Contact Change Request" then click "Next".



Step 7. Select what you are changing. (address change is shown here, but they all work the same way)



Step 8. Find the address you need to change and click "Edit Address".



Step 9. Make sure Idaho (and your home state for non-residents) is selected. Edit the Address and click "Save".

Home Address (3)

State(s) Update Applies To: AK AL AR AZ CA CO CT DC DE FL GA HI IA ID IL IN KS KY LA MA MD ME MI MN MO MS MT NC ND NE NH NJ NM NV NY OH OK OR PA RI SC SD TN TX UT VA VT WA WI WV WY

Select All

Current Home Address: 123 Main Street, Springfield, ID, 83330

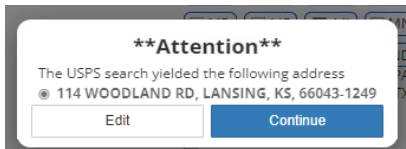
Address Line 1: 987 1st Avenue

Address Line 2:

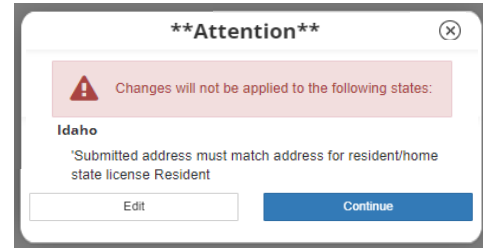
Address Line 3:

City: Spri State: ID Zip Code: 8333

IF YOU GET THIS MESSAGE YOU NEED TO VERIFY THE ADDRESS AND CLICK EITHER EDIT (IF IT'S WRONG) OR CONTINUE (IF IT'S RIGHT)



IF YOU GET THIS MESSAGE YOU NEED TO CHANGE THE ADDRESS IN YOUR HOME STATE THEN SUBMIT THE REQUEST AGAIN.



Step 10. Once you've made all the changes you need to, click "Next".

Step 11. Review your changes and click "Next".

Step 12. Click the correct option and press "Next".

Step 13. Read the attestation, click "I accept", and click "Next".

Step 14. Enter your information and click “Next”.

Verification Contact

Your receipt and any additional information about this transaction will be sent to the following email addresses.

→ Email

Email

Email

Email

← Back Next →

Step 15. Review the information and click “Submit”.
The process is now complete.

Submit Requests

The following states will be sent the requests made during this session.

| State | Description | State Fee | NIPR Fee | Fee Summary | |
|-------|------------------------|-----------|----------|--------------------|---------------|
| IDAHO | Contact Change Request | \$0.00 | \$0.00 | Total State Fees | \$0.00 |
| | | | | Total NIPR Fees | \$0.00 |
| | | | | Grand Total | \$0.00 |

• Allow up to 5 days for changes to display on PDB
Requests are not complete until payment is made. Please click the Submit button.

← Back Submit →

If you have questions please contact the Department at agent@doi.idaho.gov