Change Your Contact Information

Non-Residents: You are required to change your contact information in your home state prior to changing it in Idaho. Idaho will ***NOT*** override NIPR and change an address that has not been changed in the home state.

Step 1	Go to NIPR: https://nipr.com
Step 2	Click the orange "**Start now**" button.
Step 3	Identify the license to which you are making any changes.
Step 4	On the left side of the screen, click on "**Contact Change**."
Step 5	Select if you are changing the address, email, and/or phone number. Address change is displayed by default.
Step 6	Click "**Edit**" above the address you wish to change.
Step 7	Enter the correct information. You can update multiple states at the same time. Your resident state **MUST** be selected.
Step 8	Click "**Save**" once the changes are complete. You may have to address formatting issues. Please read any pop-ups carefully and follow their instructions.
Step 9	Click "**Next**."
Step 10	Enter the date the changes became effective, then click "**Continue**."
Step 11	Enter the information and click "**Next**."
Step 12	Review the transaction, then click "**Next**."
Step 13	Verify your information and click "**Next**" when finished.
Step 14	Read the attestation carefully. If you agree to the attestation, click "**I accept**," then click "**Next**."
Step 15	Enter where you want the receipt sent, then click "**Next**."
Step 16	Review the information, if correct, click "**Submit**."
Step 17	Idaho does not charge for address changes, but some other states do. If you are changing multiple states, you may need to enter payment information for the other states.

This process may change without notice.