



**STATE FIRE MARSHAL
IDAHO DEPARTMENT OF INSURANCE**

700 W. State Street, 3rd Floor
P.O. Box 83720
Boise, ID 83720-0043
(208) 334-4370 | www.doi.idaho.gov/sfm

Idaho Fire Protection Sprinkler Contractor License IDAPA 18.08.02

License of any person, individual, partnership, joint venture corporation, or any combination thereof, association, business trust or organized group of persons, who by himself or through others contracting for the sale, design, installation, modification, alteration, repair, maintenance, or maintenance inspection of any protection sprinkler system or appurtenance.

“Fire Protection Sprinkler System” means an integrated system of underground and overhead piping designed in accordance with fire protection engineering standards. This installation includes a water supply, such as a gravity tank, fire pump, reservoir or pressure tank and/or connection by underground piping to a water supply. The portion of the sprinkler system above ground is a network of specially size, or hydraulically designed, piping installation in a building, structure or area, generally overhead, and to which sprinklers are connected in a systematic pattern.

No person or company shall act or advertise as a fire protection sprinkler contractor without a license.

To qualify, the applicant must:

- Be an Owner, Office or Manager of his company, corporation, partnership or proprietorship.
- Satisfactorily pass an examination prescribed by the State Fire Marshal and provide proof to the effect that the applicant has supervised or installed at least four (4) fire sprinkler systems of more than 200 heads each. (complete with name, description and location of each). Examination fee is \$25 (non-refundable).

OR

- Provide proof of successful attainment of Level III Certification in fire protection, Automatic Sprinkler System Design from the National Institute for Certification in Engineering Technologies (NICET). Certifications issued from other states are not accepted.

Application submittal shall include:

- Completed Idaho Fire Protection Sprinkler Contractor License application.
- License fee of \$400 (Renewals: \$100; Branches: \$100).
- Copy of the applicants NICET III certification (if applicable).
- Copy of the Certificate of Liability Insurance. The applicant must always obtain and maintain in full force and effect a full term comprehensive general liability insurance policy from an insurance company authorized to do business in the state of Idaho. The policy shall have aggregate limits of not less than \$250,000 and including the following:
 - Comprehensive Form
 - Premises Operations
 - Products/Completed Operation Hazard
 - Contractual Insurance
 - Broad Form Property Damage
 - Independent Contractors
 - Personal Injury
 - Idaho State Fire Marshal **must** be listed under the certificate holder.
- Each applicant, individual or corporation who is a contractor must hold a license bond in the amount of not less than \$2,000, listing the Idaho State Fire Marshal as the obligee. The surety company must be authorized to do business in the state of Idaho as a surety.

Branch Office License. A separate license is required for each business location. Any premises, building, room, shop, store, or establishment different than the office identified in the application is a separate business location requires a Branch Office License.

All licenses shall be valid for a period of no longer than one (1) year and shall expire on the 31st day of December of each year, regardless of the month issued. Licenses not renewed by the expiration date shall become void. Contractor has 1 year after the expiration date to reinstate their license.

License is sent to the company and address listed on the license. Each license issued shall be posted in a conspicuous place in the contractor's place of business.

Application process are a **minimum of 2 weeks to a maximum of 120 days** upon receiving the application submittal. Incomplete applications will not be accepted.



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FOR OFFICE USE ONLY

Application for Fire Protection Sprinkler Contractor License
As specified by IDAPA 18.08.02

Application Fees

New Applicant \$400 Branch Fee \$100
Renewal Fee \$100 Duplicate Fee \$10

SECTION 1 - BUSINESS NAME AND ADDRESS

Company Name: The company name is what will appear on the license and is the actual name the company will operate under.

FULL NAME OF COMPANY

COMPANY MAILING ADDRESS Number/Street or P.O. Box CITY STATE ZIP CODE

COMPANY PHYSICAL ADDRESS Number/Street Only - NO P.O. Boxes CITY STATE ZIP CODE

COMPANY PHONE NUMBER

EMAIL ADDRESS

SECTION 2 - Qualifying Applicant

Examination completed. Applicant name must match the examination on file
(Complete Applicant's full name and residence address ONLY)

NICET Certification. Attach copy of certification.

APPLICANT'S FULL NAME

TITLE

RESIDENCE ADDRESS Number/Street Only - NO P.O. Boxes CITY STATE ZIP CODE

NAME PRINTED ON NICET III CERTIFICATION

CERTIFICATION NUMBER

EXPIRATION DATE

SECTION 3 – Authorized Signature

I clarify under penalty of perjury under the laws of the State of Idaho that all statements, answers and representation made in this application are true and accurate.

DATE	SIGNATURE	PRINTED NAME
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OFFICE USE ONLY

Submittal Includes:

NICET III Certification

Contractor Number Assigned: _____

Bond exp: _____

License Issued: _____

Insurance exp: _____

License Mailed: _____

Approved by Idaho State Fire Marshal

Date