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Department of Insurance
State of Idaho

Attorneys for the Department of Insurance

BEFORE THE DIRECTOR OF THE DEPARTMENT OF INSURANCE

STATE OF IDAHO

In the Matter of:

ADMINISTRATIVE CONCEPTS, INC.,
Third Party Administrator License No. 69372,

Respondent.

Docket No. 18-2797-12

**STIPULATION RESOLVING
VIOLATIONS OF IDAHO
INSURANCE CODE**

The parties herein, namely the Idaho Department of Insurance (“**Department**”) and its counsel of record, Richard B. Burleigh, Deputy Attorney General, and ADMINISTRATIVE CONCEPTS, INC., Third Party Administrator License No. 69372, do hereby agree and stipulate to the following facts and conclusions of law:

1. That the Director of the Idaho Department of Insurance has jurisdiction over this matter pursuant to title 41, Idaho Code.
2. That ADMINISTRATIVE CONCEPTS, INC. (“**Respondent**”), was granted Third Party Administrator (“**TPA**”) License No. 69372 effective March 24, 1999, pursuant to the previous version of chapter 9, title 41, Idaho Code, which chapter was replaced in its entirety in 2010 by the current version of chapter 9, title 41, Idaho Code.

3. That Respondent's TPA License No. 69372 was renewed pursuant to the provisions of the previous version of chapter 9, title 41, Idaho Code, in December of 2010, and it is scheduled to expire as of January 1, 2013.

4. That Respondent was notified by letter dated February 22, 2012, and sent by U.S. First Class Mail, postage prepaid, that it would be required to file either a home state license application pursuant to Idaho Code § 41-911 or a non-resident application pursuant to Idaho Code § 41-912. The notice informed Respondent that the filing fee for the application would be waived by the Department.

5. That Respondent failed to file an application for either a home state or non-resident TPA license pursuant to the requirements of chapter 9, title 41, Idaho Code, and the Department's February 2012 notice.

6. That, pursuant to Idaho Code § 41-914, all licensed TPAs are required to file an annual report with the Department on or before July 1 of each year.

7. That on or about July 2, 2102, Respondent electronically filed an annual report with the Department utilizing Form TPA010C.

8. That on or about July 5, 2012, Respondent was notified by email that it had filed the wrong form with its annual report and it was instructed to use the correct form.

9. That on or about July 26, 2012, Respondent requested an extension to file the annual report.

10. That on or about July 30, 2012 the Department denied the request for an extension and instructed Respondent to submit the proper annual report as soon as possible

11. That on or about August 6, 2012 the Department sent a letter to Respondent providing a specific list of documentation that must be filed with the Department and instructing Respondent to submit the documentation no later than fifteen days from the date of the letter

(August 21, 2012).

12. That no further documentation was provided by Respondent, nor did Respondent reply to the Department's August 6, 2012 letter.

13. That Respondent continues to operate as an administrator in Idaho notwithstanding its failure to comply with the requirements of the Idaho Code.

14. That, pursuant to Idaho Code § 41-915(2)(a), the Department may seek suspension or revocation of Respondent's TPA license for failure to comply with the Idaho Code.

15. That, pursuant to Idaho Code §§ 41-117 and 41-915(4), the Department may seek general penalties against Respondent of up to five thousand dollars (\$5,000.00) per violation of the Idaho Insurance Code.

16. That, in lieu of a contested enforcement action, the parties agree that this matter can be brought to a close by a negotiated and stipulated settlement.

17. Respondent therefore agrees as follows:

- a. Respondent shall pay a five thousand dollar (\$5,000) penalty to the Department within ten (10) business days following the execution of this Stipulation.
- b. Respondent shall file an application for either a home state license pursuant to Idaho Code § 41-911 or a non-resident license pursuant to Idaho Code § 41-912 (which application shall satisfy the requirement to file an annual report pursuant to Idaho Code § 41-914) within fifteen (15) days from the execution of this Stipulation.
- c. In connection with the application in item (b) above, Respondent shall also pay a \$300 application fee to be submitted with the application.

d. If Respondent fails to comply with the preceding, Respondent agrees that the Department may suspend or revoke Respondent's TPA license without further notice or hearing.

18. Nothing in this Stipulation shall affect the Department's review of Respondent's TPA license application, which review and approval, if appropriate, shall proceed in the Department's normal course.

19. Respondent acknowledges that it has had the opportunity to consult with counsel concerning this Stipulation. Respondent waives its right to notice and hearing at which it may be represented by counsel, present evidence and examine witnesses. Respondent waives its right to submit this matter for review by a court of competent jurisdiction.

20. The parties agree that the terms of this Stipulation are appropriate and proper under the circumstances referenced herein, and that they have entered into this Stipulation knowingly, voluntarily and with full knowledge of any rights they may be waiving thereby.

21. The parties hereby waive the right to seek reconsideration and judicial review of this Stipulation or the violations of the Idaho Code referenced herein.

[Signatures on following pages.]

AGREED THIS 28 day of November, 2012.

ADMINISTRATIVE CONCEPTS, INC.
a(n) PENNSYLVANIA corporation

By: Juanita E. Nicolucci
Name: JUANITA E. NICOLUCCI
Its: PRESIDENT

STATE OF Pennsylvania
County of Chester) ss.

On this 28th day of November, 2012, before me, the undersigned, a Notary Public in and for said State, personally appeared Juanita E. Nicolucci, the President of ADMINISTRATIVE CONCEPTS, INC., a(n) Pennsylvania corporation, who executed the foregoing instrument on behalf of said company, and acknowledged to me that the said instrument is the free and voluntary act and deed of said company, for the uses and purposes therein mentioned.

WITNESS MY HAND and official seal hereto affixed the day, month and year in this certificate first above written.

Judya Hancock
Notary Public in and for the
State of _____
Residing at _____
My commission expires _____
COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Judya A. Hancock, Notary Public
Tredyffrin Twp., Chester County
My Commission Expires Nov. 21, 2015
MEMBER, PENNSYLVANIA ASSOCIATION OF NOTARIES

AGREED THIS 3rd day of December, 2012.

IDAHO DEPARTMENT OF INSURANCE

By: Georgia Siehl
Georgia Siehl, CPA, CFE
Bureau Chief, Chief Examiner
Idaho Department of Insurance

Approved as to Form:

OFFICE OF THE ATTORNEY GENERAL
STATE OF IDAHO

By: [Signature]
Richard B. Burleigh
Deputy Attorney General
Attorney for the Idaho Department of Insurance

IT IS SO ORDERED.

DATED this 3RD day of December, 2012.

STATE OF IDAHO
DEPARTMENT OF INSURANCE

William W. Deal
WILLIAM W. DEAL
Director

CERTIFICATE OF SERVICE

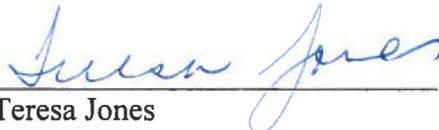
I HEREBY CERTIFY that on this 4th day of December 2012, I caused a true and correct fully-executed copy of the foregoing STIPULATION RESOLVING VIOLATIONS OF IDAHO INSURANCE CODE to be served on the following by the designated means:

Administrative Concepts, Inc.
994 Old Eagle School Road, Suite 1005
Wayne, PA 19087-1802

- first class mail
- certified mail
- hand delivery
- via facsimile

Richard B. Burleigh
Deputy Attorney General
Idaho Department of Insurance
700 W. State Street, 3rd Floor
P.O. Box 83720
Boise, ID 83720-0043

- first class mail
- certified mail
- hand delivery
- via facsimile



Teresa Jones