

**Idaho Immunization Assessment Board**  
**Board Meeting, October 21, 2025 3:00 PM MST**  
**Idaho Department of Insurance, Conference Room A, 700 W. State St., Boise, ID 83702**  
**Teams Meeting ID: 227 949 950 469**  
**Meeting passcode: ur7N3qe3 Phone: 208-985-2810**  
**Phone Conference ID: 281 935 554#**

**Board Members Present:**

- Norm Varin, Chair – PacificSource Health Plans
- Susan Fudge, Vice Chair– Idaho Associated General Contractors
- Jayson Ronk, Secretary – Blue Cross of Idaho
- Dr. Christine Hahn – Idaho Department of Health and Welfare
- Adrean Cavener - Regence BlueShield of Idaho
- Dean Cameron – Director, Idaho Department of Insurance
- Dr. Perry Brown – Family Medicine Residency of Idaho
- Kim McCammon – ESI Construction
- Randi Davidson – Knife River
- Senator Treg Bernt – Idaho Senate

**Board Members Absent:**

- Representative Dori Healey – Idaho House of Representatives

**Others Present:**

- Wes Trexler – Idaho Department of Insurance
- Shannon Hohl – Idaho Department of Insurance
- William Coon – Idaho Department of Insurance
- Niko Lostra – Bilbao & Co. (Representing Idaho Immunization Coalition)
- Brenda Shafer – Quarles Representing Costco Wholesale Corporation
- Gary Swearingen – Costco Wholesale Corporation

**Call to Order:**

Meeting called to order at 3:00 pm by the Chair, Mr. Varin. A quorum was present.

**Approval of Minutes of July 14, 2025, meeting:**

Mr. Varin asked for comments or concerns about the minutes. There were no comments or concerns raised.

*Motion to approve the minutes made by Dr. Hahn; seconded by Dr. Brown. Motion passed unanimously.*

**Status of SFY 2026 Assessment Payments and Financial Report: as of 09/30/2025 – William Coon:**

Mr. Coon reviewed the assessment page of the financial report for Assessment Year 2025 and State Fiscal Year (SFY) 2026 as of 9/30/25. Highlights from the report include.

- For the months of April through the end of September a total of \$17,855,033.50 was collected.
- Amounts owed to be collected on a quarterly basis are \$4,512,312.50
- As of 9/30/25 the amount owed not including the quarterly payments was \$80,592.00. Mr. Coon shared with the board that this amount had been received on 9/30/25 and did not post until 10/01/25 and was no longer outstanding. This will be reflected in the next financial report.

Mr. Coon reviewed the Department of Health and Welfare Cash Reconciliation page of the financial report as of 09/30/2025 for Assessment Year 2025 and State Fiscal Year (SFY) 2026. Highlights of the presentation included:

- The cash balance as of July 1, 2025, was \$18,645,44.71.
- Deposits from the Idaho Department of Insurance to the Department of Health and Welfare totaled \$3,796,675.25
- Department of Health and Welfare cash expenditures for the first quarter ending 09/30/2025 totaled \$11,542,479.84.
- Leaving a balance as of 09/30/2025 of \$10,899,640.12.

*Motion to approve the financial report of 9/30/25 by Dr. Hahn, seconded by Dr. Brown. Motion passed unanimously.*

**Immunization Assessment Survey Adjustments – William Coon:**

- Mr. Coon first reviewed an adjustment that was approved by the Director for BeneSys Inc.; the adjustment was for -7 lives.
- Mr. Coon next reviewed a request for an adjustment from Costco Health Solutions (CHS).
  - CHS asked for an adjustment to the number of lives they reported on the Immunization Assessment Survey. The request was to adjust the reported lives from 4,072 to 127. Department staff reported they have been working with CHS however they have been unable to confirm that all the lives CHS is asking to be adjusted have been reported by other TPAs. Staff confirmed for the board that of the 4,072 lives originally reported 2,410 of those lives have been confirmed. Leaving two groups of lives unaccounted for. The first group were lives not accounted for by CHS in their justification, amounting to 474 lives. The second group had lives that were also reported by another TPA, however CHS reported 1,194 more lives than the other TPA. For these two groups CHS stated that there was double counting and that they did not account for movement of members both in plans and geographically. CHS stated that this was a reporting error and that since these lives did not exist, they could not account for them.

*Motion made by Ms. Cavener to approve the adjustment to the survey for CHS from 4,072 down to 127. Dr. Hahn seconded the motion. Motion passed unanimously.*

**New Business:**

Board discussed ways to best tell the story of the Immunization Assessment Board and the positive benefits that the program brings to the community. Mr. Varin will work with DHW to produce a one-page document showing the positive financial impact the program has.

**Next meeting date:**

The next meeting date was set for January 15, 2026, at 3:00pm MST. The location will be the Idaho Department of Insurance offices, Conference Room A.

**Adjournment:**

The meeting was adjourned at 4:05pm MST.