

**Idaho Immunization Assessment Board**  
**Board Meeting, Monday, January 30, 2022, 4:00 PM MST**

Idaho Department of Insurance, Conference Room A, 700 W. State St., Boise, ID 83702

And Webex Meeting number (access code): 2460 557 8609

Meeting password: fJuSBX4fJ46 Phone: 1-415-655-0001

**Board Members Present:**

- Norm Varin, Chair – PacificSource Health Plans
- Chase Ropelato, Vice Chair – Idaho Power
- Susan Fudge, Secretary – Idaho Associated General Contractors
- Wes Trexler for Director Dean Cameron – Idaho Department of Insurance
- Adrean Cavener for Mark Ruszczyk – Regence BlueShield of Idaho
- Dr. Perry Brown – Family Medicine Residency of Idaho
- James Pegram – J.R. Simplot Company
- Jayson Ronk – Blue Cross of Idaho

**Board Members Absent:**

- Christine Hahn, M.D. – Idaho Department of Health and Welfare
- Senate – position vacant
- House of Representatives – position vacant

**Others Present:**

- Terry Easley – Idaho Department of Insurance
- Shannon Hohl – Idaho Department of Insurance
- Kathy McGill – Idaho Department of Insurance
- Tamarie Olson – Idaho Department of Health and Welfare
- Sarah Leeds - Idaho Department of Health and Welfare

**Call to Order:**

Meeting called to order at 4:05 pm by the Chair, Norm Varin. A quorum was present.

**Approval of Minutes from October 17, 2022 meeting:**

Review of minutes from the meeting of October 17, 2022. *Motion to approve by Mr. Ronk; seconded by Dr. Brown; approved unanimously.*

**Financial Report: as of 12/31/2022 – Terry Easley**

Ms. Easley reviewed the financial report as of 12/31/2022 for Assessment Year 2022 and State Fiscal Year (SFY) 2023, highlighting the following:

- Total assessments collected is \$16,102,255.00.

- Amount that is still uncollected is \$1,982,175.00. This consists of \$1,529,775.00 due by 3/15/2023 from Blue Cross of Idaho Health Services, Inc., \$412,425.00 due by 3/15/2023 from Regence Blue Shield and \$39,975.00 from Benefit Plan Administrators (BPA).
- Refunds totaled \$4,355.
- The IDHW fund balance was \$5,403,934.63 as of the beginning of the state fiscal year (7/1/2022).
- A total of \$10,412,805.00 has been collected and transferred to IDHW since 7/1/2022.
- Currently, we are overfunded by \$1,432,476.00, which includes the \$1,982,175.00 that is still uncollected.

A question was asked about the \$39,975.00 from BPA: Ms. McGill explained that this amount is a requested adjustment to the amount owed by BPA and will be addressed later in the agenda.

Mr. Ronk asked about what happens to the surplus – does it roll over to the next year? Mr. Varin answered that it does get rolled into the equation when determining the amount that will be needed to fund the vaccines for the next state fiscal year.

It was noted that the end date of Q3 of state fiscal year 2023 should actually be 3/31/2023 and the end date of Q4 of state fiscal year 2023 should actually be 6/30/2023 (due to a typo the end dates appeared as 3/31/2022 and 6/30/2022).

*Motion to approve financial report by Dr Brown.; seconded by Mr. Ronk; passed unanimously.*

**New Business:**

- a. Status of 2023 Immunization Assessment Surveys – Ms. McGill.

As of today's date, 19% of the carriers and TPAs required to complete the survey have done so. This compares favorably with the past couple of years. Improvements to the survey seem to have made reporting easier for the companies. The survey is due by 3/15/2023, and a reminder notice will be sent out at the end of February to all companies who have not completed the survey. A late notice will go out to any companies that have not filed by 3/15/2023.

- b. Request for Adjustment of Assessment - Ms. McGill.

BPA initially reported 620 dependents under age 19 with vaccine coverage in the 2022 Immunization Assessment Survey. Later, after receiving a request for payment, BPA stated that the initial reporting was in error and that in fact there should have been only 5 dependents reported in the survey. The error happened due to a number of factors, including the departure of a DOI staff member who usually compares the survey data to that submitted the previous year, BPA's having only one year's past survey data due to being recently licensed as a TPA, and BPA assigning the completion of the survey to a third party in 2022. BPA submitted numbers for all members and dependents of all the plans administered, rather than just numbers for those who reside in Idaho. At the DOI's request BPA did pay the amount (\$325.00) based on the 5 Idaho dependents they should have reported. They now seek an adjustment of \$39,975.00.

*Motion to approve the adjustment by Mr. Ronk; seconded by Mr. Ropelato; passed unanimously.*

Ms. McGill added that the Immunization Assessment survey has been updated this year so that the data entered last year will appear; this should help catch these types of errors.

**Next meeting date:**

The next meeting date was set for Monday, April 10, 2023, to begin at 2:00 MST; the Board should plan on a two hour meeting as we will be setting the amount per dependent to be assessed to cover the SFY2024 vaccines.

Dr. Brown asked whether, in these inflationary times, we should expect that the cost of vaccines will increase accordingly. Ms. Olson responded that, although there is always an increase from one year to the next, she has not seen anything that would indicate an unusually large increase in the cost of the vaccines. The CDC contacts IDHW in March concerning the vaccine costs, so she will have this information by the time of the April meeting.

Mr. Varin ended the meeting with the reminder that it is very important that we have a quorum at the next meeting and for Board members to please let the meeting organizer know ASAP if not able to attend.

**Adjournment:**

The meeting was adjourned at 4:38 MST.

DRAFT