

**Idaho Immunization Assessment Board  
Board Meeting Monday, October 22, 2018**

Department of Insurance, 700 W. State St., Boise, ID - 3<sup>rd</sup> floor Conference Room A

**Board Members Present:**

- Ted Epperly, M.D., Chair – Family Medicine Residency of Idaho
- Norm Varin, Secretary – PacificSource Health Plans
- Mike Hodge – Albertsons LLC & New Albertsons Inc.
- Ralph Woodard – BlueCross of Idaho
- Christine Hahn, M.D.– Idaho Department of Health & Welfare
- Senator Fred Martin – Idaho Senate
- Representative Jeff Thompson – Idaho House of Representatives
- Ginger Sinclair – Idaho Associated General Contractors

**Board Members Absent:**

- Dean Cameron, Director – Idaho Department of Insurance
- Scott Kreiling, Vice Chair – Regence BlueShield of Idaho

**Others Present:**

- Reneé Iverson – Idaho Department of Insurance
- Elaine Mellon – Idaho Department of Insurance
- Pamela Murray – Idaho Department of Insurance

**Call to Order:**

Chairman Dr. Ted Epperly called the meeting to order at 3:05 pm. A quorum was present.

**Approval of Minutes from July 9, 2018 meeting:**

The meeting began with a discussion of the minutes from the July 9<sup>th</sup> meeting.

*Motion to approve minutes passed unanimously.*

**Financial Report:** (see attached) as of 9/30/2018

Reneé Iverson presented the DOI and DHW combined report.

Total Collections April through September incl. prior period assessment payments:	\$12,102,857.00
DHW Cash Balance as of 7/1/18:	\$9,769,515.08

SFY 2018 DHW Received Transfers:	\$7,373,311.00
Orders and Obligations:	\$7,708,521.56
Cash Expenditures:	\$6,324,857.80
Fund Cash Balance reported:	\$10,817,968.28

- Total anticipated cash was \$15,726,238.00 with two adjustments, pending Board approval
- Allegiance is requesting an adjustment; HPHG (out-of-state TPA with members in Idaho) is reporting additional lives.
- Cash reconciliation is as of 9/30/2018
- Anticipated cash is \$22,604,416.58
- We are ahead of schedule.
- Request was made to have Renee and Elaine work on a narrative for the financial report that clarifies the following:
  - a. if the program is “on track” or is “behind” or “ahead of schedule”
  - b. How the program is running in general terms
  - c. What the anticipated result is for the end of the financial year
  - d. Provide a clear statement regarding the financial outcome of the entire 18 months including assessment and program performance
- Request was made to find substitute language re: “revenue” vs “cash...” in order to lessen confusion downstream.

*Motion to approve financial reports passed unanimously.*

**Old Business:**

1. Education flier for posting on DOI website providing information on assessment fee determination was provided for Board approval. Tamarie Olson has approved; discussion of changing “carriers” to “entities”; “insured’s” to be changed to “insured persons”; suggestion that an introduction statement be included.
 

*Motion to pass this along to director with modifications passed unanimously.*
2. Request for name for potential new Board member to fill the newly created self-funded representative from H0393 has not yet been determined. Also, with the election results there will need to be a new House member assigned to the board. Board agreed to carry-over this item for the next meeting.
3. BeneCard Services TPA issue: it has been determined this entity is actually a PBM company and does not owe an assessment
4. Discussion on where children are getting vaccines and under what program(s) led to questions/issues:
  - a. Need to review children under 19 and try to determine how many are getting regular vaccines at pharmacies
  - b. Similar issues regarding the influenza vaccines

- c. Need this information to determine how accurate the annual model is to predicting the usage or the program and the ultimate costs

**New Business:**

1. Status of Survey and Assessments: Allegiance assessment – they are requesting a correction to their reported lives due to inclusion of all kids not just Idaho kids; they are also requesting a correction due to having an Idaho group with people who live in another state

*Motion to approve the two adjustments for Allegiance passed unanimously.*

2. Update on Non-responders:
  - a. CapRock Health Plans, aka HPHG, LLC: They did not report for 2017 and 2018; forgot to renew their license; they had a firm that managed licenses, etc., who they no longer use; they sent in numbers last week; Elaine sent invoice; should receive payment by December 16<sup>th</sup>. No action required; informational only.
  - b. CWI Benefits management in conversation with department about reporting lives.
3. Plan of Operation Update: To match the H0393, need to update the section regarding charging interest on Assessment Collections, Article 7. At next meeting, ask for clarification from DAG on requirements for changing the Plan of Operation.

**Next meeting:**

December 10, 2018, Department of Insurance, at 3:00 pm, MDT.

**Agenda Topics for next meeting:**

1. "Action Items" to be listed on Agendas per Attorney General re: Sunshine Laws
2. 15 min review by DAG:
  - a. requirements for open public meetings (days to post agenda, identifying action items, etc.)
  - b. clarification on requirements for changing Plan of Operations, Article 7
3. Request for names for potential new Board members: self-funded position and House member.

**Adjournment:**

Meeting adjourned at 4:15 pm, MDT.