

**Idaho Immunization Assessment Board
Board Meeting, Monday, July 26, 2021**

JRW Conference Room East, 700 W. State St., Boise, ID 83702
And Webex Meeting number (access code): 1770 83 5284
Meeting password: rGSbYqyy572

Board Members Present:

- Director Dean Cameron – Idaho Department of Insurance
- Ted Epperly, M.D., Chair – Family Medicine Residency of Idaho
- Norm Varin, Vice Chair – PacificSource Health Plans
- Ralph Woodard, Secretary – BlueCross of Idaho
- Chase Ropelato – Idaho Power
- Christine Hahn, M.D. – Idaho Department of Health and Welfare
- Susan Fudge – Idaho Associated General Contractors
- Senator Fred Martin – Idaho Senate

Board Members Absent:

- Carrier representative – position vacant
- House of Representatives – position vacant

Others Present:

- Reneé Iverson – Idaho Department of Insurance
- Shannon Hohl – Idaho Department of Insurance
- Kathy McGill – Idaho Department of Insurance
- Tamarie Olson – Idaho Department of Health and Welfare

Call to Order:

Meeting called to order at 3:05 pm by the Chair, Dr. Ted Epperly, who reviewed the agenda. A quorum was present.

Approval of Minutes from April 7, 2021 meeting:

Review of minutes from the meeting of April 7, 2021. *Motion to approve by Mr. Varin; seconded by Mr. Woodard; approved by unanimous voice vote.*

Financial Report: as of 6/30/2021 – René Iverson (see attached)

Ms. Iverson reviewed the attached financial report as of 6/30/2021 for Assessment year 2021 and State Fiscal Year (SFY) 2022, highlighting the following:

- For SFY 2021, the IDOI transferred \$20,062,560 million to IDHW; IDHW has spent \$18,507,860.69 on vaccines
- As of the end of SFY 2021, IDOI and IDHW accounts match up, with cash balance of \$7,594,454.78.
- A balance of \$2,885,834.78 will be carried over into SFY 2022.
- As of 7/15/2021, all but four assessments and the quarterly payments have been paid for Assessment year 2021/SFY 2022.

Dr. Epperly asked the Board members if they had questions concerning the financial report. Mr. Varin commented that, at page 2 of the report, the fund's cash balance was \$6,039,755.88 as of the beginning of SFY 2021, and exceeded \$7 million by the end of SFY 2021. Mr. Varin wondered whether that was unusual. Ms. Iverson explained that this is quite normal; the funds at the end of SFY 2021 include monies that will be spent in SFY 2022.

Mr. Varin asked how much is expected to be spent in SFY 2022. Ms. Iverson referred the question to Ms. Olson, who replied that it is still very early in the fiscal year and good information is not yet available. By the next Board meeting, she expects to have more information to report.

Dr. Epperly inquired as to whether Mr. Varin's second question pertained to concern as to "catch-up" vaccines due to the pandemic; Mr. Varin confirmed that this concern prompted his question.

Motion to approve financial report by Sen. Martin; seconded by Mr. Ropelato; passed unanimously.

New Business:

- a. Assessment collection – Kathy McGill reported that there are four remaining companies that have not yet paid their assessment for SFY 2022 (not including companies that pay quarterly). Of the four, three companies are in the process of making their payments. The fourth company has not responded to the IDOI's invoicing and requests for payments and owes \$300. The IDOI will continue to pursue collection of the assessment.
- b. Election of officers – Dr. Epperly provided a brief history of the Idaho Immunization program and the Board, which came into being in March 2010. Dr. Epperly commended those who had a part in the program's success, including Director Cameron and Dr. Hahn, as well as other physicians and insurance carrier representatives.

Dr. Epperly announced that he would be stepping down from the Board at this time. The Board therefore needed to elect a new Chair, as well as the other Board officers, which is done on an annual basis.

Mr. Woodard nominated Mr. Varin as Chair, which was seconded by Dr. Hahn. Mr. Varin was elected by unanimous voice vote.

Mr. Varin nominated Mr. Woodard as Vice Chair, which was seconded by Sen. Martin. Mr. Woodard was elected by unanimous voice vote.

Mr. Varin nominated Mr. Ropelato as Secretary, which was seconded by Sen. Martin. Mr. Ropelato was elected by unanimous voice vote.

Mr. Varin, as the new Chair, presided over the remainder of the meeting. He spoke some words of gratitude and appreciation for Dr. Epperly' s leadership role on the Board and also for health care in Idaho.

Next meeting date:

Mr. Varin stated that as the Board had agreed to meet quarterly, the next meeting should take place in October. He asked Ms. McGill to send out a Doodle poll to determine a date in early October – a Monday afternoon – that will work for the Board members.

Adjournment:

Meeting adjourned at 3:30 pm, MDT.