

**Idaho Immunization Assessment Board
Board Meeting, July 14, 2025, 3:00 PM MST
Idaho Department of Insurance, Conference Room A, 700 W. State St., Boise, ID 83702
Teams Meeting ID: 210 933 816 879
Meeting passcode: oL6r9ht7 Phone: +1 208-985-2810
Phone Conference ID: 324 996 004#**

Board Members Present:

- Norm Varin, Chair – PacificSource Health Plans
- Susan Fudge, Secretary – Idaho Associated General Contractors
- Christine Hahn M.D. – Idaho Department of Health and Welfare
- Jayson Ronk – Blue Cross of Idaho
- Adrean Cavener - Regence BlueShield of Idaho
- Dean Cameron – Director, Idaho Department of Insurance
- Dr. Perry Brown – Family Medicine Residency of Idaho
- Kim McCammon – ESI Construction

Board Members Absent:

- Representative Dori Healey – Idaho House of Representatives
- Treg Bernt – Idaho Senate
- Business Representative - position vacant

Others Present:

- Wes Trexler – Idaho Department of Insurance
- Shannon Hohl – Idaho Department of Insurance
- William Coon – Idaho Department of Insurance
- Niko Lostra – Bilbao & Co.
- Jennifer Pike – Ada County

Call to Order:

Meeting called to order at 3:00 pm by the Chair, Mr. Varin. A quorum was present.

Approval of Minutes from April 7, 2025, meeting:

Mr. Trexler suggested an adjustment to add the net number of lives used for arriving at the assessment for the coming year.

Motion to approve the minutes with Mr. Trexler's suggestion to add net number of lives by Mr. Ronk; seconded by Ms. Cavener. Motion passed unanimously.

Financial Report: as of 06/31/2025 – William Coon:

Mr. Varin gave remarks explaining that due to the timing of the meeting the full Financial Report was not available, and the Board would likely not take any action at this time.

Mr. Coon reviewed the assessment page of the financial report as of 06/30/2025 for Assessment Year 2024 and State Fiscal Year (SFY) 2025. Highlights of the presentation included:

- Total assessment amount collected for CY2024/SFY2025 is \$20,781,110.00
- Adjustments totaled (\$584,220.00) for the fiscal year.
- All payments for the Assessment year have been received.

Mr. Coon also reviewed the assessment page of the financial report for Assessment Year 2025 and State Fiscal Year (SFY) 2026 as of 6/30/25. Highlights from the report include.

- For the months of April, May, and June a total of \$14,824,719.25 was collected.
- Amounts owed to be collected on a quarterly basis are \$6,768,468.75
- As of 6/30/2025 the amount owed not including the quarterly payments was \$716,130.00

No action taken

Status of SFY 2025 Assessment Payments – William Coon:

Mr. Coon provided an update of assessment payments received. Mr. Coon stated that approximately \$350,000.00 of the \$716,130.00 shown as owed was collected in July and that would be included in the report at the next meeting. DOI staff were working to collect the remainder of those funds and some of those funds would be discussed during the adjustments portion of the meeting.

Requests for Adjustments – William Coon:

- Allied National –
 - Mr. Coon reviewed an adjustment request from Allied National, due to the size of the request it was routed to the Director. The Director approved an adjustment of -72 lives to the survey. Allied has been provided with a revised invoice and DOI staff is following up on payment of those funds.
- Healthgram

- Mr. Coon reviewed an adjustment request from Healthgram, due to the size of the adjustment it was routed to the Director. The request was for lives to be removed from the assessment survey. DOI staff was able to confirm 27 of the lives had been reported by another TPA and the Director approved and adjusted -27 lives. A revised invoice has been sent to Healthgram.
- QCC
 - Mr. Coon reviewed a request for an adjustment by Independence Blue Cross on behalf of QCC. The request was to add 931 lives to the assessment that had not been originally counted.

Motion made by Ms. Cavener to approve the addition of 931 lives to the assessment. Ms. Fudge seconded the motion. Motion passed unanimously.

- BeneSys Inc.
 - BeneSys Inc. did not originally report lives and submitted a report late after the assessments had been sent. BeneSys provided a letter outlining that due to staffing issues they had not filed the survey in a timely manner and asked to allow the 51 lives from the survey to be assessed.

Motion made by Ms. Cavener to approve the reporting of 51 lives by BeneSys Inc. Mr. Ronk seconded the motion. Motion passed unanimously.

- Healthcare Management Administrators
 - Healthcare Management Administrators provided a letter to the Department outlining a reporting error that resulted in 1104 lives not being reported with the original survey and asking to add those to their assessment.

Motion made by Dr. Hahn to approve the addition of 1104 lives to the reported lives by Healthcare Management Administrators. Dr. Brown seconded the motion. Motion passed unanimously.

- Costco
 - Costco asked for an adjustment to the number of lives they reported on the Immunization Assessment Survey. The request was to adjust the reported lives from 4072 to 127. Department staff reported they have been working with Costco however they have been unable to confirm that all the lives Costco is asking to be adjusted have been reported by other TPAs. The Board decided to take no action and asked that the Department collect the full amount of the assessment and work with Costco to try and confirm the adjustments if possible.

New Business:

Election of Officers for the Board – Action Item

Ms. Cavener made a motion to elect Norm Varin as Chair, Susan Fudge as Vice Chair, and Jayson Ronk as Secretary. Ms. McCammon seconded the motion, and the motion passed unanimously.

Chair - Norm Varin

Vice Chair – Susan Fudge

Secretary – Jayson Ronk

Next meeting date:

The next meeting date was set for October 21st, 2025, to begin at 3:00pm MST at the Idaho Department of Insurance

Adjournment:

The meeting was adjourned at 4:03pm MST.