

**Idaho Immunization Assessment Board
Board Meeting, January 15, 2026, 3:00 PM MST
Idaho Department of Insurance, Conference Room A, 700 W. State St., Boise, ID 83702
Teams Meeting ID: 229 647 989 494 3
Meeting passcode: S3Rb9Gq6 Phone: 208-985-2810
Phone Conference ID: 278 554 813#**

Board Members Present:

- Norm Varin, Chair – PacificSource Health Plans
- Susan Fudge, Vice Chair– Idaho Associated General Contractors
- Jayson Ronk, Secretary – Blue Cross of Idaho
- Dr. Christine Hahn – Idaho Department of Health and Welfare
- Adrean Cavener - Regence BlueShield of Idaho
- Dr. Perry Brown – Family Medicine Residency of Idaho
- Kim McCammon – ESI Construction
- Randi Davidson – Knife River

Board Members Absent:

- Representative Dori Healey – Idaho House of Representatives
- Senator Treg Bernt – Idaho Senate

Others Present:

- Wes Trexler – Idaho Department of Insurance
- Shannon Hohl – Idaho Department of Insurance
- William Coon – Idaho Department of Insurance
- Niko Lostra – Bilbao & Co. (Representing Idaho Immunization Coalition)
- Travis Newman – Bilbao & Co.
- Tamarie Olson – Department of Health and Welfare
- Sarah Leeds - Department of Health and Welfare

Call to Order:

The meeting was called to order at 3:0pm by the Chair, Mr. Varin. A quorum was present.

Approval of Minutes of October 21, 2025, meeting:

Mr. Varin asked for comments or concerns about the minutes. No comments or concerns were raised.

Motion to approve the minutes made by Ms. Cavener; seconded by Dr. Brown. Motion passed unanimously.

Status of SFY 2026 Assessment Payments and Financial Report: as of 12/31/2025 – William Coon:

Mr. Coon reviewed the assessment page of the financial report for Assessment Year 2025 and State Fiscal Year (SFY) 2026 as of 12/31/25. Highlights from the report include.

- For the months of October through the end of December, a total of \$20,191,781.75 was collected.
- Amounts owed to be collected on a quarterly basis are \$2,256,156.25

Mr. Coon reviewed the Department of Health and Welfare Cash Reconciliation page of the financial report as of 12/31/2025 for Assessment Year 2025 and State Fiscal Year (SFY) 2026. Highlights of the presentation included:

- The cash balance as of July 1, 2025, was \$18,645,444.71.
- Deposits from the Idaho Department of Insurance to the Department of Health and Welfare totaled \$5,845,438.50
- Department of Health and Welfare cash expenditures for the second quarter ending 12/31/2025 totaled \$17,756,120.30
- Leaving a balance as of 12/31/2025 of \$6,734,762.91

Motion to approve the financial report of 12/31/25 by Mr. Ronk, seconded by Dr. Hahn. Motion passed unanimously.

New Business:

Mr. Varin worked with DHW to produce a one-page document outlining the program's positive financial impact. The page was reviewed, and the board provided suggestions for improvements.

Next meeting date:

The next meeting date was set for April 6, 2026, at 3:00pm MST. The location will be the Idaho Department of Insurance offices, Conference Room A.

Adjournment:

The meeting was adjourned at 3:38pm MST.